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(Please submit each request separately)

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**Author** \_\_\_\_\_ **Vol.** \_\_\_\_\_ **No.** \_\_\_\_\_ **Date** \_\_\_\_\_ **Pages** \_\_\_\_\_

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JH 9/16/10

<b><u>For office use only:</u></b>	<b>Date Request Received:</b>	<b>Date Request Placed:</b>
	<b>Date Materials Received:</b>	<b>Date Materials Returned:</b>
<b>Source Used:</b>		<b>Materials Available? Y or N</b>
<b>Request Processed By (Initials):</b>		